



# केन्द्रीय शैक्षणिक एवम् तांत्रिक माहिती संशोधन समीती

**CENTRAL EDUCATION & INFORMATION TECHNOLOGY RESEARCH COMMITTEE**  
AN AUTONOMOUS INSTITUTION REGD. BY THE GOVT. OF NCT OF DELHI UNDER ITA 1882 GOVT. OF INDIA  
REGD. BY NCS-MINISTRY OF LABOUR AND EMPLOYMENT GOVT. OF INDIA  
REGD. AT MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES (MSME), GOVT. OF INDIA  
An Autonomous Organization works for IT, HRD & Literacy



## Diploma in Computer Financial Accounting

Diploma in Computerized Accounting is an advanced course wherein candidates will be taught the use of accounting software and digital spreadsheet to keep track of business or financial transactions. Computerized accounting has various advantages like data accuracy, storage of large volumes of data, easy data sharing, classification and processing of data, easy recording of data, universal application and control over data, and most importantly less paperwork. Students who are in this field have the opportunity to work in professional business organizations carrying out various accounting work.

## Diploma in Computerised Accounting: Course Syllabus

The syllabus covered in this course is given below.

First Term	
Principles of Accounting	Business Accounting
Computerised Accounting	Accounting Software
Accounting Processes	Cost Accounting
Second Term	
Finance Accounting	Principles of Finance
Financial Markets	Digital Accounting Methods
Tally and Oracle	Computerised Finance Accounting